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| **Date:**  |  Tuesday 31st January 2023 |
| **Time:**  |  7.30pm – 8.30pm |
| **Location:**  |  Cedar Court, Bradford and Zoom Call |

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| **ATTENDEES** |
| **Name** | **Role** | **Location** | **Initials** |
| Sian Foley-Corah | Yorkshire Netball Chair | In Person | SFC |
| Katie Puplett | Vice Chair/Head of Governance and FinanceRipon Jewels Netball Club and Sirens Netball Club | In Person | KP |
| Laura Elson | Volunteering Lead/Co-Opted Member | In Person | LE |
| Louise Morby | Equality, Diversity and Inclusion LeadLeeds Beckett University | Remote | LM |
| Keith Morris | Co-Opted Member | In Person | KM |
| Mark Pritchard | Marketing Lead | Remote | MP |
| Jayne Field | Competitions Group Member/Co-Opted MemberSynergy All Stars Netball Club | In Person | JF |
| Kate Cox | Elected Member | Remote | KC |
| Liz Fairburn | Governance and Finance Group Member/Appointed Member | In Person | LF |
| Leona Beecroft | Co-Opted Member | Remote | LB |
| Linda Ginesi | Co-Opted MemberSheffield Fizzios Netball Club | In Person | LG |
| Pam Hoyle | Honorary Life Member/West Yorkshire Netball Chair | In Person | PH |
| Jenny Skelton | Honorary Life Member | In Person | JS |
| Joan Young | Honorary Life Member | In Person | JY |
| Julie Smith | Fusion Netball Club | In Person | JSm |
| Felicity O’Leary | North Yorkshire Netball Chair | In Person | FO |
| Danielle Hughes | Fireflies Netball Club | Remote | DH |
| Fiona Bertenshaw | Leeds Athletic Netball Club | Remote | FB |
| Kym Smithson | Ripon Rockets | Remote | KS |
| Abi Tunnacliffe | Hepworth Hurricanes | Remote | AT |
| Kirsteen Dixon | Ripon Netball Club | Remote | KD |
| Sarah Mallinson-Howard | York City Netball Club | Remote | SMH |
| Amy Kilby | Wetherby Angels Netball Club | Remote | AK |
| Kellie McHugh | Sherburn Netball Club | Remote | KM |
| Alice Wood | Read School Ladies | Remote | AW |
| Beverly Hanson | Brampton Netball Club | Remote | BH |
| Hannah Prideaux | Leeds YMCA Netball Club | Remote | HP |
| Gordon Padley | Honorary Life Member | Remote | GP |
| Georgie Thompson | Woodhouse Grove School | Remote | GT |
| Rachael Radford | South Yorkshire Netball Association | Remote | RR |
| Lauren Simmons | Leeds Medics and Dentists Netball Club | Remote | LS |

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| **NOTES** |
| **Item** | **Description**  |
| 1 | *Welcome** Welcome from SFC as Chair of Yorkshire Netball to all attendees; a mixture of both face to face and remote.
* Great to see a record attendance of over 30 people at the AGM, demonstrating a real interest and passion from the Region to engage with the sport.
* As this is an AGM, constitutionally we have to follow the items in the Agenda which was circulated as part of the pre-meeting paperwork.
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| 2 | *Apologies for Absence** Due to the volume of affiliated organisations in Yorkshire, it is not possible to share apologies from all those that cannot attend tonight.
* However it is important to register the apologies from our Treasurer due to end of financial year pressures. In her absence she has shared notes to support any questions on the financial statement and any questions that cannot be answered on the night, will be taken away and answered as part of the AGM follow up.
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| 3 | *To approve the Minutes of 2021 Annual General Meeting** KP proposed the meeting minutes as accurate.
* KC seconded this motion.
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| 4 | *To Receive and consider the Annual Report for the Year Ended 31st March 2022** SFC explained that due to only a short term as chair so far (from October 2022), the report is not as comprehensive as we would like it to be.
* Question from JS: The report states that the intent is to work with County Netball Associations on planning, has this happened yet?
* Answer from SFC: Not yet, the intention is that as County Netball Associations and Regional Netball Associations, we submit a 4 year plan to England Netball (EN) detailing our intended delivery linked to the EN Adventure Strategy. The Adventure Strategy is EN’s 10 year plan for the whole sport and they have launched ‘Working As One’ which is the framework within which they want all interested parties to work together to deliver the strategy and contribute to the development of the Sport. Key focus of Yorkshire Netball over the coming months is to engage with stakeholders as part of the planning process with the aim of a 4 year plan being written by July 2023.
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| 5 | *To Receive and consider the Financial Report and Accounts for the Year Ended 31st March 2022** SFC explained the statement had been sent with the pre-AGM information and asked for any questions or feedback.
* Question from JSm: Recognising that there is a healthy bank balance, do we have a plan for how this money will be spent?
* Answer from SFC: Just to help people understand the bank balance. This money is from the affiliation money every member pays to England Netball and that money is split between England Netball, the County and then the Region you play in; the County and Region fees are set by each association. As alluded to before, we are embarking on a process to produce a 4 year plan for Netball in Yorkshire and deciding the infrastructure that sits around that to ensure it is delivered. Once we do that, we will produce budgets for each key work stream and working groups will set that and drive activity forward. As part of the planning process we will engage with our members and glean their feedback as to any challenges or priorities that we can look to support.
* Best practice for Non-for-Profit Organisations is to keep £20,000 set aside in the bank account.
* Alongside the 4 year plan being produced, key focus for the board over the next 12 months is to the raise the profile of who Yorkshire Netball is, be clear on our purpose and take action where support is needed. We’re particularly keen to support organisations and projects where finances are a particular barrier and it supports activity that encourages more inclusivity.
* Question from JY: What are timescales for actioning this as it feels like this has been a challenge in terms of spending money for a while now?
* Answer from SFC: Covid was obviously a challenge and so was the lack of working groups to drive activity, alongside a board in a significant period of transition. Appreciate there is a perception that we just haven’t done anything, but we needed to get we are now and have a better infrastructure to start the process to plan and then deliver action.
* Question from JY: Are there timescales and support for the writing of these 4 year plans?
* Answer from SFC: Expectation is to deliver this by Summer and EN’s Partnerships and Delivery Manager for Yorkshire/East Midlands (Donna Palmer) will provide direct support alongside the National experts. Regional Chairs Forum supported by EN provide ongoing updates on this.
* Question from JS: Money is attached to Leeds Rhinos Netball/Coaching/Sponsorship, is this value for money? How was this money spent in particular? What did the Region get in return?
* Answer from SFC: This is an area we definitely want to tighten up and be much more holistic in our relationship with Leeds Rhinos Netball. An action will be take away to break down this expenditure in more detail and share in the AGM follow up.
* Question from PH: What are the key focusses for the EN Adventure Strategy?
* Question from SFC: I will circulate a link to the EN Adventure Strategy for people to read, however the vision at a high level is for netball to be part of a movement for women and girls, recognising the need to work with a wide range of stakeholders to do this. E.g. The Well HQ who have worked with EN to produce a range of support and resources to players and coaches addressing the different life stages and needs of females when they play netball.
* Question from PH: Is there a plan to hold a development day to support the writing of these plans where members and county boards are invited?
* Answer from SFC: Absolutely, we are currently working with EN to understand the availability of National staff to do this and looking to plan this in the diary to be held in the next 4 months.
* Question from GP: Can the officiating expenditure please be broke down as it references payment to Leeds Rhinos Netball and this sets a precedent of whether we should be doing this for other members of the Region? Can we also clarify the contribution to Goalden Globes as part of Leeds Rhinos Netball partnership. Important as the Yorkshire Netball Chair at the time was also a member of the Leeds Rhinos Netball board.
* Answer from SFC: An action will be taken away to clarify this and share as part of the AGM follow up. To be clear, the conflict of interest was declared by Lisa Woods (Previous chair) and recorded in our lists of interests as a board.
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| 6 | *To Approve the 2023/2024 Regional Membership Fees** SFC explained for clarity that the fees being proposed are to keep the current amounts the same with no increase or decrease.
* FO proposed the regional membership fee.
* JY seconded this motion.
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| 7 | *To elect those members of the Regional Management Board who have been nominated in accordance with clause 7.1 of the constitution or to re-elect those members in accordance with clause 7.4** SFC provided clarification on the voting process:
1. Due to resignations from the current board, 7 vacancies had become available for elected positions.
2. The nominations currently to be considered by the members for election tonight include 7 individuals who are co-opted or appointed members and 2 individuals who were nominated through the open recruitment.
3. Members in the room are to complete a paper vote which is then handed to the Chair to collate. Members joining the meeting remotely, a poll will be started where you are able to select 7 people to vote for.
4. For clarity, those members who are representing 2 organisations/roles, they can cast 2 lots of 7 votes. Members are able to vote for themselves too.
* All members were given 5 minutes to make their choices or each of the nominees:

 Jayne Field Keith Morris Laura Elson Leona Beecroft Linda Ginesi Liz Fairburn Nicki Shipley Pam Hoyle Sarah Howard* Congratulations to the following nominees who were successfully elected via the AGM membership vote:

 Jayne Field Keith Morris Laura Elson Linda Ginesi Liz Fairburn Nicki Shipley Sarah Howard* A massive thank you to everyone that took the time to put forward nominations, all were incredibly strong and it’s great to see such an interest in being involved with Yorkshire Netball.
* Question from JS: Can the board composition be circulated so the membership know who you are?
* Answer from SFC: Absolutely! Definitely part of our communications strategy to raise the profile of the board. LE added that she is happy to take the action of collating photos of the board too.
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| 8 | *To Approve the Proposed Changes to the Constitution** SFC explained the context of the proposed constitutional changes:
1. Where there is reference to removing the EN Regional Coordinator this is because we have become heavily reliant on one individual which creates a single point of failure and also as an EN employee, this can create a conflict of interest. This has all become more apparent since the Chair resigned and the delivery of the AGM became the sole focus of SFC as Chair and KP as Vice Chair. SFC to place on record her thanks to KP for being such a great support.
2. Where there is the proposal to add in particular bullet points from the EN Code of Conduct, this is because we feel it important that the constitution makes this distinction. It raises the profile and importance of behaviours at board level and our responsibility to role model this.
* Question from GP: Do we need to stipulate the need for 42 days for the release of AGM information when the current point says ‘at least’? Also, in regards to the reference to EN code of conduct, why are we doing this when there is a Yorkshire Netball Code of Conduct?
* Answer from SFC: By stating the specific timeframe of 42 days it sets an expectation with members as to when they will receive information. In regards to the Code of Conduct exert, by referring to the EN code of conduct it propels the importance of the constitution in governing not just what we do, but how we conduct ourselves and where appropriate, gives us the power to challenge people if they are not displaying behaviours on this basis.
* LE proposed the constitutional changes.
* LF seconded the motion.
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| 9 | To consider any proposed resolution submitted in writing to the Regional Chair* SFC confirmed that no resolutions had been submitted and therefore none to consider.
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| 10 | To transact such other business as may be brought before it in accordance with this constitution.* SFC confirmed that no other business had been submitted and therefore none to consider.
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| 11 | Vote of Thanks* SFC tabled the following thanks:
1. Thanks to KP for all her hard work and support as Vice Chair, particularly since the resignation of Lisa Woods as Chair. We are gutted to lose her expertise as she steps away from the board.
2. Thanks to Lisa Woods for her work as chair – she is a massive part of the reason why such an exceptional group of volunteers put themselves forward and supported netball in Yorkshire during Covid.
3. Thanks to KC & MP - great dedication over last 4 years. KC supported the recruitment for the new board members and MP has driven website which will be live soon.
* Finally thanks to everyone online and in the room – definitely showing a lot of passion to attend on what is probably your one netball free night!
* KP wanted to say a final thanks to SFC for taking on the Chairmanship in challenging times and well done for today’s meeting.
* SFC brought the meeting to a close.
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| **Action** | **Owner** |
| Share England Netball Adventure Strategy<https://www.englandnetball.co.uk/england-netball-launches-adventure-strategy-with-fresh-new-look%E2%80%AF/>  | SFC |
| Share a breakdown of the financial expenditure to Rhinos and what was received in return. | NS |
| Share a breakdown and background of officiating expenses including Leeds Rhinos Netball contribution and Goalden Globes delivery | NS |
| Collate board photos and include in additions to website. | LE |

**APPROVAL**

These minutes have been reviewed and signed-off by:
Name:  Liz Fairburn
Position:  Vice Chair/Head of Governance and Finance
Date:  Thursday 2nd February 2023