

Competition & Officiating Working Group

TERMS OF REFERENCE

Scope

The Competition & Officiating Working Group of Yorkshire netball is committed to the ongoing implementation of an effective governance regime in accordance with best practice and which complies with any rules laid down by England Netball as the sport’s National Governing Body (NGB).

The working group shall carry out its duties to achieve the aims and objectives identified for the group within the Regional Plan (in effective at the time) or any agreed objectives set by the Regional Management Board. The group shall be empowered to take such decisions as are necessary for the effective governance in accordance with the overall governance framework identified/adopted by Yorkshire Netball.

The document sets out the terms of reference of the Competition & Officiating Working Group.

Purpose

The purpose of the Competition & Officiating Working Group is to provide and enhance netball competition at a regional level for its members to support the region in achieving its goal of being **a more competitive, inclusive, and connected region.**

Membership

The Competition & Officiating Working group will have a mix of membership, from individuals involved in the day-to-day activity of the working group to those that support the group at various tournaments and regional competition events throughout the season. Each role will have a defined job purpose and remit.

Individuals who are group members involved in the day-to-day group activities will be done through an appropriate recruitment activity and following a selection process will receive an induction programme, introducing them to the group, the activities and areas of work. Those individuals who support the group on an ad hoc basis will be recruited (where possible) via open recruitment channels and receive on the job training.

The Working Group may, from time to time, establish such other working groups, special interest groups or forums as are necessary to assist it in the performance of its duties. These groups and forums shall operate under the umbrella of the Working Group. They will include members of the Working Group and may include members who are not members of the Working Group if specialist skills are required. Where such groups or forums are established:

- the terms of reference shall be specified in writing and approved by the RMB Lead and reviewed regularly.
- the Competition & Officiating Working Group shall receive regular reports from the groups or forums.
- minutes of meetings shall be made available and circulated to all Board members

Name	Contact	Working Group
Rachael Radford	yncompetition@gmail.com	Competition & Officiating
Jayne Field		Competition
Maz Veater		Competition
Vacancy		Competition

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Vacancy		Officiating
Vacancy		Officiating
Meeting Schedule		
Frequency	<p>The group will meet a minimum.</p> <p>During the season – once every 6 weeks Close season – once every 4 weeks</p> <p>Ad hoc meetings may also be needed to review playing season and discuss/address and trends/issues that may arise.</p>	
Administration	<p>Any papers needed by Working Group members will be issued in a timely manner to enable full and proper consideration to be given to the key agenda items and other governance and business issues facing the Competition and Officiating Working Group.</p> <p>The RMB Lead is responsible for the formal induction of new members of the working group, ongoing training and development programmes and organising of coaching and/or mentoring for members where required.</p> <p>Whilst not an exhaustive list, the following agenda is likely to be discussed at each meeting.</p> <ul style="list-style-type: none"> ▪ Review of previous meeting notes ▪ Review of actions from previous meeting notes ▪ Update from each member. ▪ Update from Competition Referees (by competition) ▪ Financial review ▪ AOB 	
Format	<p>A minimum of one face to face meeting should take place during a place season (September – August). Other meetings are likely to take place via TEAMS or Zoom</p>	
Governance		
<p>The Competition & Officiating Working Group will provide the Regional Management Board with an update at RMB Meetings. This report will provide an overview of progress made against objectives/priorities, any support required (e.g. human or financial resources) along with any key next steps.</p> <p>Meeting notes of Competition & Officiating Working Group meetings will be taken and available to all group members via Dropbox no later than 5 working days following the meeting taking place.</p>		
Responsibilities & Duties		
<p>The Competition & Officiating Working group will</p> <ul style="list-style-type: none"> - Provide and enhance netball competition at a regional level, for its members. - Arrange netball competition for members of Yorkshire Netball and the four counties that make up Yorkshire Netball. 		

- Offer mentoring opportunities to identified umpires who are on the Europe Netball officiating pathway and who are members of Yorkshire Netball and/or one of the four counties that make up Yorkshire Netball.
- Provide a competition pathway that enables Yorkshire Netball to be part of the England Netball Competition pathway.
- Administer the organising of B Umpire Award aligned to requirements set by Europe Netball and England Netball.
- Provide support and guidance to county umpiring and competition leads on competition and umpiring events led by Yorkshire Netball.
- Administration of Regional Competition to ensure compliance with rules and regulations in place by Yorkshire Netball and/or England Netball.
- Monitor and assess performance and delivery against regional plan.
- Ensure that legal, governance obligations are adhered to.

Code of Conduct

The Working group will align to all relevant policies set out by Yorkshire Netball and England Netball

Yorkshire Netball –

England Netball - [England Netball | ENjoy – Codes of Conduct & Disciplinary Regulations](#)

Remuneration

The working group will follow the expenses policy set out by Yorkshire Netball

Website link -

Version	Policy Owner	Date	Overview of changes
Version 1	Rachael Radford	01/04/2023	Introduction of ToR for group
Version 2	Rachael Radford	01/02/2024	New group member added.